

Reporting mechanism on Prevention of Sexual Exploitation and Abuse (PSEA) and Sexual Harassment

UNCT in Viet Nam

Agencies

UNICEF

UNODC

UNWOMEN

IFAD

FAO

UNESCO

UNFPA

UNDP

UN-Habitat

UNAIDS

UNIDO

IOM

WHO

ILO

RCO

Reporting procedure on PSEA (formal)

UNICEF personnel in Viet Nam are obligated to report allegations of sexual exploitation and abuse through the following dedicated channels:

- UNICEF Country Representative, Ms. Rana Flowers at rflowers@unicef.org
- UNICEF's Office of Internal Audit and Investigations (OIAI) at integrity1@unicef.org

PSEA Focal point

Nguyen Ngoc Anh, Child Protection Specialist, Email: nngocanh@unicef.org



Reporting procedure on PSEA (formal)

For IFAD personnel, allegations of SEA shall be reported directly to IFAD Ethics Office through the following channels:

- Confidential helpline: +39 06 54592525
- Confidential Email address: ethicsoffice@ifad.org
- WhatsApp call or message: +39 338 738 0924
- IFAD Website: ifad.org/en/ethics

Allegations of SEA can also be reported to the Office of Audit and Oversight through the following channels:

- Confidential Helpline: +39 06 5459 2888
- Confidential email address: anticorruption@ifad.org

PSEA Focal point

Ambrosio N. Barros, Country Director, Email: a.barros@ifad.org

Alternate: **Thanh Tung Nguyen**, Country Program Officer, Email: nt.tung@ifad.org



Reporting procedure on PSEA (formal)

UNFPA personnel are obligated to report allegations of sexual exploitation and abuse to the Office of Audit and Investigation Services through the following dedicated channels:

- investigationshotline@unfpa.org ;
- In person at the OAIS office.
- By mail marked as “Confidential” to the Director, OAIS.
- To the dedicated OAIS fax at +1 (212) 297 4938; or
- By telephone to the OAIS’s dedicated voicemail at +1 (212) 297 5200.

PSEA Focal point

Pham Thi Huong Thuy, Programme Associate, tthpham@unfpa.org

Vijaya Ratnam-Raman, International Technical Advisor, raman@unfpa.org

UNAIDS

Reporting procedure on PSEA (formal)

UNAIDS Vietnam staff could report an alleged sexual and exploitation abuse to:

- UNAIDS Country Director a.i., Mr Quinten Lataire: lataireq@unaids.org
- Ethics Office ethicsoffice@unaids.org.
- Integrity Hotline that operates 24/7/365 days services; accessed from any location to raise ethical concerns or report issues; and administered in all 6 UN languages.

All information are treated with utmost confidentiality

PSEA Focal point

Nguyen Thien Nga, Strategic Information Adviser, nguyenth@unaids.org



Reporting procedure on PSEA (formal)

Within WHO, reports on PSEA suspected incidents are treated in a confidential manner and they should be channeled to:

- A dedicated e-mail account investigation@who.org
- The office of the Director-General at global level
- PRSEAH staff (P5) in each regional Director's Office
- A hotline [WHO Integrity hotline](#)

PSEA Focal point

Thuc Anh NGUYEN, Administrative Officer, nguyenth@who.int

FAIRLIE, Shane Francis, Technical Officer C4H, fairlies@who.int

Dam Nhan Ai, Associate Travel and Finance, damn@who.int

Vu Quang Hieu, TB Technical Officer, yuh@who.int



Reporting procedure on PSEA (formal)

UNODC personnel are obligated to report allegations of sexual exploitation and abuse to the Office of Internal Oversight Services through the following dedicated channels:

- Call: + 1 212 963 1111 (24 hours a day)
- Regular mail to: Director, Investigations Division, Office of Internal Oversight Services; 1 United Nations Plaza, 9th Floor, New York, NY 10017, U.S.A
- Email: to Deborah Ernst, Chief HRMS via email deborah.ernst@un.org, and Ingeborg Daamen-Mayerl via email ingeborg.daamen-mayerl@un.org

PSEA Focal point

Global Focal Point:

Julduz Akisheva, Senior Programme Officer (Vienna office), julduz.akisheva@un.org

National Focal points:

Nguyen Thanh Cuong, National Programme Officer, cuong.nguyen@un.org

Nguyen Nhu Trang, National Programme Officer, trang.nguyen9@un.org

Nguyen Anh Tra, Operations Officer, nguyenanh.tra@un.org

Reporting procedure on PSEA (formal)

Anyone can submit a complaint to the office of the inspector general (OIG) via:

- Email: investigations-hotline@fao.org or
- Telephone at: +39 06 570 52333

PSEA Focal point

Pawin Padungtod, Senior Technical Coordinator, Pawin.Padungtod@fao.org

Reporting procedure on PSEA (formal)

Sexual harassment allegations will be reported to the following channels:

- The managers of the respective offices, the Office of Human Resources, the Office of the Ombudsman, and the Ethics Office, or through the office focal points, following the informal procedure; or
- Office of Audit and Investigations, following the formal procedure .
- Email: reportmisconduct@undp.org; ombudsmediation@fpombudsman.org; ethicsoffice@undp.org
- Hotline: +1-770-776-5678 (toll-free, with interpreters available 24 hours/day)


For PSEA, allegations will be reported by alleged victims or complainants directly to the following channels:

- Office of Audit and Investigations (OAI).
- Email: reportmisconduct@undp.org

PSEA Focal point

Tran Thi Minh Nguyet, Gender Focal Point GTG, tran.thi.minh.nguyet@undp.org

Tran My Hanh Operations Manager, tran.my.hanh@undp.org



Reporting procedure on PSEA (formal)

Within UNIDO, PSEA incidents should be reported to the Office of Evaluation and Internal Oversight (EIO) through the following dedicated channels.

- Email: oversight-hotline@unido.org
- Phone: +43 1 26026 3666 (24-hour voicemail system)
- Confidential fax: +43 1 26026 6831
- By letter or in person: UNIDO, Internal Oversight Division (IOD), Room D2156, Vienna International Center Wagramer Strasse 5, 1400 Vienna, Austria.

PSEA Focal point

Office of Evaluation and Internal Oversight (ODG/EIO), oversight-hotline@unido.org

Tran Tuyet Van, Administrative Assistant, t.van@unido.org

Reporting procedure on PSEA (formal)

The reporting requirements for SEA are set out in ILO IGDS 551: Reporting misconduct and protection from retaliation (ilo.org); and IDGS 568 Prevention and response to SEA Prevention and response to sexual exploitation and abuse: Online training (ilo.org).

PSEA Focal point

Global Focal Point:

Mr. Anthony Watson, Chief Internal Auditor, investigations@ilo.org

National Focal Points:

Ms. My Linh, Operations Assistant, mylinh@ilo.org

Ms. Lam Nga, Senior Operations Officer, nga@ilo.org

UNWOMEN

Reporting procedure on PSEA (formal)

UN Women personnel are obligated to report immediately any allegations of SEA to:

- UN Women in-country Representative, Caroline Nyamayemombe at:
c.nyamayemombe@unwomen.org
- PSEA Focal Point who can guide you in reporting to the Office of Internal Oversight and Investigations (OIOS):
 - Official report: <https://www.unwomen.org/en/aboutus/accountability/investigations#hotline>
 - Telephone number: +1 212 963-1111 (24/24)
- Written letter to: Director, Investigations Division Office of Internal Oversight Services 300 East 42nd Street, 7th Floor New York, NY 10017 USA.

PSEA Focal point

Le Thi Lan Phuong, Programme Analyst, Email: le.phuong@unwomen.org

Pham Thi Minh, Operations Manager, Email: minhthi.pham@unwomen.org



Reporting procedure on PSEA (formal)

Allegations of SEA shall be submitted directly to the Internal Oversight Service (IOS) and the Ethics Office (ETH) of UNESCO

Contact may also be established with the relevant PSEA Focal Point who will then immediately refer the allegation to IOS (c.bourgeois@unesco.org) and ETH (ethics@unesco.org).

Allegations can also be reported electronically through <https://en.unesco.org/about-us/ios/report-fraud-corruption-abuse>

PSEA Focal point

Nguyen Thi Le Huong, Nt.huong@unesco.org

UN-Habitat

Reporting procedure on PSEA (formal)

UN-Habitat personnel are obligated to report immediately any allegations of SEA to:

- OiC, UN-Habitat office in Viet Nam at: jonghyo.nam@un.org
- Human Settlements Officer (HSO), ROAP at: bernhard.barth@un.org

Allegations of SEA can also be reported to UN-Habitat's:

- PSEA, Conduct and Discipline focal point: amy.wood@un.org, or alternate focal point at jacqueline.macha@un.org
- Sexual harassment and Gender focal point: angela.mwai@un.org

PSEA Focal point

Vu Minh Hang, AF Project Associate, Email: minh.vu@un.org

Reporting procedure on PSEA (formal)

PSEA incidents should be reported to:

- PSEA focal point via emails: phunguyen@iom.int; PSEA@iom.int; Ethics&ConductOffice@iom.int; origintake@iom.int Or
- One stop reporting platform: <https://weareallin.iom.int/reports>

PSEA Focal point

Nguyen Phuong Thuy, Protection from Sexual Exploitation and Abuse Officer, Email: phunguyen@iom.int



Reporting procedure on PSEA (formal)

All alleged cases of wrongdoing are reported to the Office of International Oversight Services, OIOS, via <https://oios.un.org/report-wrongdoing>

PSEA Focal point

Amanda Mindus, JPO in Coordination and Social Protection, Email: Amanda.mindus@un.org