

**Call for Expression of Interest**

**VN021 – Consultancy on tracking of health expenditure**

**1. Purpose of the consultancy**

The WHO Viet Nam office is seeking technical assistance support to the Ministry of Health and the Health Policy Strategy Institute on tracking of health expenditure.

**2. Background**

Health expenditure information is needed to revise health financing policies and monitor health systems performance. Since 2017, the World Health Organization and OECD have supported the reporting of health expenditure estimates using the System of Health Accounts (SHA) 2011 framework, which provides international standards for classifying health expenditures. Viet Nam has transitioned to using the SHA 2011 framework since 2017 to report and produced the National Health Account (NHA) Report 2020-2021 as the latest update. WHO has been supporting the Ministry of Health in this process and helped to track specific priorities such as COVID-19 expenditure.

Over the past couple of years, WHO developed a new version of health accounts production tool (HAPT) online version and recommended countries to report expenditure data via this platform. The new HAPT makes the data estimation easier and records and maintains all the methodological approaches used. This approach is an important milestone to institutionalize the health accounts system in Member States and will help countries to keep the health expenditure data available and accessible through many years regardless of changes of focal points or experts.

The national health accounts team of Viet Nam requests WHO to continue supporting the institutionalization of data collection, estimation, and use of health expenditure information, as well as learning by doing training to use the new HAPT. It is especially timely, when the government is undertaking a substantive administrative restructuring of health system, and the health accounts production needs to be institutionalized and developed on sustainable basis.

WHO plans to provide technical assistance support to the Ministry of Health and the Health Policy Strategy Institute to:

- Achieve a transparent and unified national health accounts database based on the health accounts production tool (HAPT)
- Review and strengthen the national framework for tracking the primary health care and traditional medicine expenditure

Strengthen the capacity of health accounts technical team.

**3. Description of activities to be carried out**

The work will involve, but not be limited to, supporting the international health accounts expert, and the

national team to build capacity in production and use of health expenditure estimates using the HAPT, data collection and coordination across various stakeholders, and improvement of data quality and methodology; organizing technical meetings and workshops; and contributing to the finalization of 2025 global health expenditure reporting for Vietnam. The work is aligned with the Ministry of Health 2025 work plan for national health accounts.

The consultant will work closely with the health accounts team in the Department of Planning and Finance and the Health Policy Strategy Institute of the Ministry of Health.

From WHO side, the consultant will work under the overall supervision of the Technical officer for Universal Health Coverage in the UHC-DC team.

The consultant will produce following outputs and deliverables:

**Output 1:** *Creation of national health accounts database to ensure transparency and institutionalization*

- Deliverable 1: A comprehensive database of past health accounts studies (at least for 2 HA rounds) and GHED reports—including data sources, classifications, data collection instruments, assumptions, financing flows, technical notes, and the data files—and subsequent transfer to the international expert and the national team (5 days, 10 July 2025).
- Deliverable 2: A complete study file in health accounts production tool using previous national health accounts study data for 2020&2021 (10 days – 01 August 2025).

**Output 2:** *Support improvement of primary health care and traditional medicine expenditure tracking framework and ensure timely submission of the annual GHED 2025 update, including the updated metadata file, the development of the financing flow chart*

- Deliverable 3: Inputs to a report defining the boundaries of PHC, and traditional medicine (collect some additional data for traditional medicine as needed) and prepare related forms and guide (10 days- 25 August)
- Deliverable 4: Data collection for GHED reporting (public expenditure data (GGHE-D) for 2023 reference year) (5 days – 01 September 2025)

**Output 3:** *Effective support provided to capacity building activities and sessions for the national health accounts team*

- Deliverable 5: Hands-on, learning by doing training for NHA capacity strengthening and use of HAPT (5 days – 30 September)

**4. Planned timelines** (subject approval and confirmation)

Start date: 26 June 2025 (subject to confirmation)

End date: 05 December 2025

Number of working days as a consultant: 35 non-consecutive working days

**5. Technical Supervision**

The selected individual/institution/organization will work under the supervision of the WHO Viet Nam Universal Health Coverage Technical Officer

## 6. Specific requirements

### Qualifications

#### ***Educational Qualifications required***

**Essential:** Master's degree in relevant areas including medicine, public health, health economics, or social science from a recognized university.

**Desirable:** Postgraduate degree in relevant areas including health financing, health economics, health policy, health administration, or social science from a recognized university.

#### ***Experience required***

**Essential:** At least 5-10 years of experience in relevant areas including health financing and health policy development

**Desirable:** Prior experience of working on tracking health expenditures. Previous experience working with the Government of Viet Nam on health financing related issues will be considered an advantage.

#### ***Skills/Knowledge***

- Strong quantitative, analytical, and communication skills
- Ability to write and work with health expenditure data
- Knowledge of the health system in Viet Nam desirable
- Specific technical knowledge on estimation of health expenditures considered an asset

#### ***Languages and level required***

- Expert written and spoken Vietnamese
  - Proficient written and spoken English

## 7. Competencies

- Communicating in a credible and effective way
- Producing results
- Fostering integration
- Ensuring effective use of resources
- Coordination skills for complex campaigns

## 8. Recruitment process instructions

Please take note of the following when submitting application/proposal:

The contractor will be responsible for paying taxes, if any.

Those who are interested can contact us and submit an application/proposal before **20 Jun 2025**.

### **Administrative Officer**

World Health Organization  
UN Building, 304 Kim Ma Street,  
Hanoi, Viet Nam

OR

[wpvnmapplicants@who.int](mailto:wpvnmapplicants@who.int)

## 9. Cost

All applicants will be evaluated based on the submitted detailed applications and will be evaluated in terms of the technical requirements, timeliness, and value for money. Estimated cost should be in compliant with the UN cost norm in Viet Nam.

#### **10. Travel**

No travel is required for this consultancy