

## Basic Information

<b>Procurement Title</b>	<b>Project: VNM30 -115856: RFP-VNM-2021-002: Development of the Programme Enhancement of Competitiveness Capacity of Women-Owned SMEs 2021-2025 in Viet Nam</b>
<b>Deadline for Submission of Proposal</b>	15.03.2021
<b>Commodity Type</b>	Services
<b>Proposal Validity Period</b>	120
<b>Item Category</b> ( <i>UNSPSC codes, if available</i> )	
<b>Pre-Proposal/Bid Meeting:</b>	Not applicable Date and Time:
<a href="#">Proposal Security</a>	Not Required If required, please specified the amount: <i>[insert the lump sum amount e.g. 2,000] USD</i>
<a href="#">Performance Security</a>	Not Required (The Performance Security will be equivalent to <i>[insert the percentage e.g.10%]</i> of your total offered price for this assignment. The amount will be determined by your price proposal.
<b>Waiver &amp; Release of Indemnity (If there is a site visit/inspection)</b>	Not Required
<b>Preliminary Evaluation</b>	<input checked="" type="checkbox"/> Offers are signed by an authorized party, including Power of Attorney if stipulated <input type="checkbox"/> Bid security (format, amount and duration) are included, if requested <input checked="" type="checkbox"/> The offer is submitted as per the instructions to proposers <input checked="" type="checkbox"/> The offer is valid <input checked="" type="checkbox"/> The offer is complete and eligible <input type="checkbox"/> Other, please specify: Click or tap here to enter text.
<b>Method of Evaluation</b>	Cumulative Analysis
<b>Technical Proposal</b> ( <i>points</i> )	700
<b>Financial Proposal</b> ( <i>points</i> ) - <i>for cumulative analysis method only</i>	300
<b>Financial Weighting</b> (%) – <i>for cumulative analysis method only</i>	<b>30%</b> The contract shall be awarded to the proposal obtaining the overall highest score after adding the score of the technical proposal and the financial proposal.

## Evaluation of Technical Proposal

1.0 Expertise and Capability of Proposer		Points obtainable
Expertise of organization submitting proposal		
1.1	The Vietnamese entity's valid registration (Document in Vietnamese is accepted). Business result of the current 2 years in which mention company's compliance with Vietnamese legal regulations (Document in Vietnamese is accepted)	50
1.2	Related experience on similar work (Document in English)	100
		150
2.0 Proposed Work Plan and Approach		Points obtainable
Proposed methodology		
2.1	Description on key content of activities, outputs and working approach; (Document in English)	300
2.2	Proposal on timeline and deliverables which are mentioned in the section II. SCOPE OF WORK AND ACTIVITIES and Section V. PAYMENT in the TOR. (Document in English)	50
		350
3.0 Resource Plan, Key Personnel		Points obtainable
Qualification and competencies of proposed personnel		
3.1	<p>The CV of the assigned team (Document in English). The team is expected to include a team leader and several team members.</p> <p>The team leader should have:</p> <ul style="list-style-type: none"> <li>○ PhD's degree in international economics, and international trade or related field.</li> <li>○ Minimum of 10 years relevant experience in policy research, , policy dialogue, social entrepreneurship ecosystem, Women-owned business support</li> </ul> <p>The team members should have:</p> <ul style="list-style-type: none"> <li>○ Master's degree in economics, business administration</li> </ul>	200

	<ul style="list-style-type: none"> <li>○ Minimum of 5 years relevant experience in policy research, policy dialogue, social entrepreneurship ecosystem, women-owned business support.</li> </ul> <p>At least one team member must be a gender specialist:</p> <ul style="list-style-type: none"> <li>○ PhD's in gender and women's studies</li> <li>○ Master's degree in public policy and management, women gender and development</li> <li>○ Minimum of 5 years relevant experience in promoting gender equality and women's empowerment in economic area.</li> </ul>	
		200
<b>Total Score</b>		<b>700</b>