

Call for Expressions of Interest and Proposal

Job Title: #012 National consultant for assisting the WHO Viet Nam in Infection Prevention and Control (IPC) activities to cope with the COVID-19 outbreak and beyond

1. Background

IPC is one of the priority areas in the health sector in the fight against COVID-19 outbreak. Additionally, over the last 10 years, the health sector, with support from international agencies, has developed a network of IPC in almost all HCFs and hospitals. The network is continuing to be developed and improvements are being made to enhance its capacity to respond effectively to emerging disease outbreaks, especially with the COVID-19 outbreak. However, a recent assessment has showed that gaps in IPC capacity still remain, particularly at district health level.

WHO Viet Nam plays a key role in supporting the strengthening of capacity in infection prevention and control (IPC) in healthcare facilities and hospitals. Efforts to cope with COVID-19 have been made through close cooperation with the Ministry of Health (MoH), relevant departments, healthcare facilities, hospitals and other developing partners. Currently, WHO Viet Nam is facing overstretch of human resource to support technical areas for the national counterparts in COVID-19 activities, including IPC. There has been no full-time staff working on IPC and only one national professional officer assigned to cover as an IPC focal point for CO, a maximum of 30% of whose time can be allocated to IPC.

In order to accommodate the increased demand from national counterparts for support in IPC in the context of COVID-19, WHO Viet Nam is seeking a Short-Term Consultant (STC) to work full-time to support for WHO Viet Nam in performing routine IPC activities in coordination with the national professional officer as the team of IPC in WHO Viet Nam.

2. Planned timelines (tentative)

Duration: 5.5 months

Start date: 20 June 2020

End date: 5 December 2020

3. Work to be performed

Under the joint supervision of the Disease Control and Health Emergency Team Coordinator of the WHO Viet Nam (Dr. Satoko Otsu), and the IPC focal point (Dr. Vu Quang Hieu), the consultant is expected to:

- Perform routine IPC activities under the workplan of WHO Viet Nam
- Liaise with VAMS, relevant departments of the MoH, and hospitals on IPC
- Facilitate coordination of IPC activities among developing partners
- Directly assists the IPC focal point of WHO Viet Nam to ensure implementing IPC activities as the workplan
- Support in update and report on IPC in Viet Nam
- Provide other assistance as required by supervisors
- Support other activities of the Incidence Management System Team (IMST) in WHO Viet Nam as required

The consultant will be required to work in WHO CO, and to report to the WHO Representative Office for Viet Nam as requested to deliver below outputs:

Outputs

- Performed providing technical support for IPC activities as requested by supervisors
- Organized meetings, discussions with VAMS, and relevant partners
- Implemented activities on IPC under the workplan approved
- Updated situation report (sitrep) on COVID-19 on IPC
- Performed other activities as required of the team coordinator and the IPC focal point

Deliverables/ outcomes

- Deliverable 1: every two months’ regular STC report on implementing IPC activities
- Deliverable 2: regular situation reports on IPC for covid-19 as required

4. Technical Supervision

The selected Consultant will work under the supervision of:

Responsible Officer:	1. Dr Vu Quang Hieu	Email:	Vuh@who.int
Manager:	2. Dr Satoko Otsu	Email:	Otsus@who.int

5. Specific requirements

a. Qualifications required:

Essential:

- Medicine degree or higher in Medicine from a recognized medical university

Desirable:

- Trainings in IPC in public health or in hospitals

b. Experience required:

Essential:

- At least 3 years' experience working in areas in Infection control

Desirable:

- Previous experience working in the WHO or relevant UN organizations

c. Skills/Technical and knowledge

- Knowledge of project management
- Knowledge and experience in implementing IPC projects in HCFs
- Experiences in management and training on IPC for HCFs
- Knowledge of the healthcare system in Viet Nam
- Good computer skills, including online meeting applications, Excel, Outlook, and PowerPoint

d. Language requirements:

- Excellent knowledge of spoken and written English and Vietnamese

e. Competencies

- Good coordination and communication skills across different technical programmes and partners.
- Ability to establish harmonious working relationships and teamwork and adapt to diverse educational and cultural backgrounds and maintain high level of personal conduct.
- Ability to demonstrate gender equality and cultural appropriateness within the office and among partners.
- Fostering integration and teamwork

6. Place of assignment

Ha Noi, Viet Nam (the consultant is expected to work full time at the WHO Representative Office for Viet Nam)

7. Medical clearance

The selected consultant will be expected to provide a medical certificate of fitness for work.

8. Travel

NA

9. Budget

Please take note of the following when submitting application:
- The contractor will be responsible for paying taxes, if any.

Those who are interested can send letter of interest and resume to:

**Administrative Officer
World Health Organization
UN Building, 304 Kim Ma Street
Hanoi, Viet Nam**

OR

wpvnmapplicants@who.int

Before/by 17 June 2020

For further information on this TOR, please contact:
wpvnmwr@who.int