



TERMS OF REFERENCE

Reference number	TOR-VNM-2021-049 (Please refer to this number in the application letter)
Title	National expert on gender responsive budgeting
Purpose	<p>To provide technical support to UN Women on gender responsive budgeting in mapping of Water, Sanitation and Hygiene (WASH) coverage and poverty to inform planning and budgeting for improving the WASH coverage in Viet Nam.</p> <p>This is a joint activity between UNICEF and UN Women under the joint programme on Supporting Viet Nam towards the 2030 integrated Finance Strategy for accelerating the achievement of the SDGs.</p>
Duty Station	Hanoi, Viet Nam
Contract duration	From 15 Oct 2021 to 5 Dec 2021 (max 30 working days)
Contract Supervision	Programme Specialist
Application deadline	23 September 2021

I. BACKGROUND

UN Women, grounded in the vision of equality enshrined in the Charter of the United Nations, works for the elimination of discrimination against women and girls; the empowerment of women; and the achievement of equality between women and men as partners and beneficiaries of development, human rights, humanitarian action and peace and security. Placing women's rights at the center of all its efforts, UN Women leads and coordinates United Nations system efforts to ensure that commitments on gender equality and gender mainstreaming translate into action throughout the world. It provides strong and coherent leadership in support of Member States' priorities and efforts, building effective partnerships with civil society and other relevant actors.

In Viet Nam, UN Women contributes to the development objectives of Viet Nam's Socio-Economic Development Plan and the National Strategy for Gender Equality. Its Country Strategy Note for 2016-2021 is aligned to the upcoming One Strategic Plan 2016-2021 and is focused on supporting Viet Nam's fulfilment of Gender Equality commitments under CEDAW, and the promise of the 2030 Sustainable Development Agenda to "leave no one behind".

The key priorities of UN Women in the 2017-2021 period are, (i) to support transformation of government's growth policies and related key sectoral policies such as rural development, labour and employment, climate change (CC), and disaster risk reduction and management (DRR/M) to progressively

promote women's economic security and resilience; (ii) deepen the implementation of CEDAW recommendations and the gender targets of SDGs that will ensure the gains in the elimination of discrimination and violence against women and girls are sustained and deepened.

Viet Nam has made notable progress in gender equality during the past few decades, including improvements to policies, legal frameworks and the national institutional mechanism on gender equality and the advancement of women. This progress has been reflected in diverse areas, including education and training, the economy, employment, health care, labour and political participation.

Although the Government has made great efforts to follow and act in the spirit of the Gender Equality Law 2006 (GEL) and the National Strategy on Gender Equality (NSGE) 2011–2020, efforts towards gender equality and the advancement of women continue to face challenges, including the lack of financial investment to implement gender equality commitments in existing legal framework. In term of financing for gender equality, in June 2015, the National Assembly approved revisions to the State Budget Law and Law on Promulgation of Legal Documents. A notable change in the former is that gender equality has been included as one of the principles for state management of budgets. Integrating considerations for gender equality in all stages of the State Budget process is a significant improvement in term of legal framework for gender equality. However, gender responsive budgeting (GRB) is still an unfamiliar concept in Viet Nam with little capacity in government to drive and ensure that this commitment in the State Budget Law (2015) will be translated into any change in resource allocation. Time is therefore right to systematically introduce GRB. The implementation of GRB must be an integral part of the ongoing public finance management (PFM) reform process including reform of legal and policy frameworks on the budget process, institutional changes to promote transparency and accountability, and the participation of citizens in budget formulation and allocation.

Supporting Viet Nam towards the 2030 integrated Finance Strategy for accelerating the achievement of the SDGs: In 2020, together with UN Agencies, UN Women developed a joint programme named ***Supporting Viet Nam towards the 2030 integrated Finance Strategy for accelerating the achievement of the SDGs***. The objective of the joint programme (JP) is to support Viet Nam's transformation to a more inclusive, productive green and climate resilient economy and accelerate the achievement of the SDGs. The JP will assist the development and rolling-out of Viet Nam's 2030 integrated financing and investment strategy, of which the SDGs are at the heart, while considering the impact of the recent pandemic, COVID-19. The JP will focus on improving public spending on health and education; and increasing finance for climate issues and green growth. The JP will engage the national stakeholders working for gender equality in Viet Nam, as well as women-led enterprises in the policy consultations and dialogues to ensure women's views on gender equality are fully incorporated. Boosting the growth and competitiveness of private SMEs, especially women-led enterprises, will work towards providing decent jobs as well as improving women's empowerment. From gender equality, implementing commitments to gender equality and women's empowerment requires a range of tools and efforts, all underpinned by financial investments if countries want to achieve gender-related targets on the SDGs. This joint programme will contribute and provide more evidence on how financing for gender equality and women's empowerment can be strengthened through domestic resource as, a way forward in order to ensure more and better financing for gender equality.

Water, Sanitation and Hygiene: Over the past two decades, Viet Nam has made progress in increasing the coverage of water supply and sanitation. Access to improved water supplies increased nationwide, from 65 per cent in 2000 to 95 per cent in 2017, while the access to basic sanitation jumped from 52 per cent to 84 per cent¹ during the same period. However, disparities across rural and urban areas, and

¹ UNICEF, JPM and WHO (2019). *Progress on household drinking water, sanitation and hygiene*

between the rich and the poor continue to prevail. In 2017, 93 per cent of the rural population and 84 per cent of the poorest groups had access to improved water supply, compared to 99 per cent of their urban peers and 99 per cent of the rich. Access to basic sanitation facilities mirrors the same trend and was 78 per cent for the rural population and at 41 per cent for the poor, compared to 94 per cent for the urban inhabitants and 98 per cent for the rich. Additionally, it was estimated that 82 per cent of the rural population and 64 per cent of the poor practiced basic hygiene, as compared to 93 per cent of their urban peers and 97 per cent of the rich². In terms of resources allocation and spending on WASH, total spending on WASH accounted for 0.56 per cent of GDP in 2018³. Viet Nam would need to spend 1.1 percent of the 2017 GDP per year to provide safely managed and affordable drinking water to all households and end open defecation⁴.

In order to call sufficient, effective and sustainable investment and intervention for WASH in next period (2021-30) in Viet Nam, especially for the most disadvantaged groups, it is very important to identify who and where should be targeted. Developing poverty and water and sanitation maps and analysis will be useful advocacy tools to inform the planning and budgeting for WASH in order to meet SDG related targets by 2030. In addition, based on the existing data, a policy brief on the correlations between WASH and other factors such as poverty, health, nutrition, etc. will be an evidence- based document for advocacy for WASH. UNICEF is leading a mapping which will bring the relevant analysis for the joint programme funded by Joint SDG Fund to supporting Viet Nam towards the 2030 integrated finance strategy for accelerating the achievement of the SDGs. Constructing maps of poverty and access to WASH is an urgent and critical need for Viet Nam. It is also a cornerstone to the successful implementation of national programmes on WASH in Viet Nam for the period of 2021-2025. This exercise requires a high level of technical expertise, intensive human resource to access, process and analyze available data sets from 2019 Population and Housing Census and 2018 or 2020 (if available) Household Living Standards Survey.

From gender lens, there are strong linkages between gender equality and (WASH). When gender equality and women and girls' empowerment are taken into consideration in policies and programmes, women will have more time to earn an income, girls are more likely to attend school, and family health and hygiene improves. Access to clean WASH is crucial for poverty reduction and for achieving gender equality and empowering women and girls. A gender equality approach to WASH is key to ensuring that all women and men throughout their life cycle, benefit from, and are empowered by improved water and sanitation services, and hygiene practices. Financing for gender equality under WASH policies and programs is the focus of UN Women in this assessment.

In this context, UN Women is looking for a financial expert who will work with the UNICEF consultant and provide technical gender responsive inputs to the mapping to inform Viet Nam's development and implementation of WASH strategy and plan for 2021-2030.

II. OBJECTIVES

Under the Joint SDG Fund to support Viet Nam towards the 2030 integrated finance strategy for accelerating the achievement of the SDGs, UNICEF, in partnership with Ministry of Agriculture and Rural Development (MARD) to construct maps of poverty and access to WASH in Viet Nam to inform advocacy, planning and budgeting for WASH in Viet Nam. In addition, this exercise is also important to provide

² *ibid*

³ UNICEF Viet Nam (2020). *Budget Brief on Water, Sanitation and Hygiene in Viet Nam*

⁴ IMF (2020). A working paper titled “*Viet Nam’s Development Success Story and the Unfinished SDG Agenda*”

information for the GoV to provide emergency support in the context of natural disasters such as floods, storms, etc.

Following are the specific objectives of the exercise:

- Construct poverty and WASH maps at provincial level for all provinces in Viet Nam based on available data from 2019 Population and Housing Census and 2018 or 2020 (if available) Household Living Standards Survey, 2021 Multiple-indicator Cluster Survey (MICS) and other relevant studies and surveys (if relevant).
- Provide a brief analysis on poverty and access to WASH and the link between WASH and other factors such as health, nutrition, etc. to help guide policy makers on planning and budgeting for WASH.

III. SCOPE AND SPECIFIC TASKS

The exercise is required to use available secondary data from various surveys and studies including 2019 Population and Housing Census and 2018 or 2020 (if available) Household Living Standards Survey, 2021 Multiple-indicator Cluster Survey (MICS) and other data sources to construct poverty and WASH coverage maps at lowest level of the Country.

The UNICEF consultants will be responsible to obtain micro data sets to produce this mapping and analysis.

The analysis will focus on illustrating the following key indicators (where information and data is available):

- Poverty rate: percentage of rural population below the poverty line.
- Poverty density: number of people below poverty line per kilometers square.
- Proportion of rural population with safe drinking water coverage (piped water).
- Percentage of households relying on open sources of drinking water (self-supply water).
- Percentage of households without water and soap
- Percentage of rural households with hygienic latrines
- Percentage of rural households without hygienic latrines
- Income verse required WASH investment per quintile

The roles of the UN Women national expert on gender responsive budgeting:

- Lead the analysis gender issues from the collected data
- Provide the written inputs on gender analysis of the report
- Identify the linkages between poverty, WASH and gender issues at provincial level based on available data from 2019 Population and Housing Census and 2018 or 2020 (if available) Household Living Standards Survey, 2021 Multiple-indicator Cluster Survey (MICS) and other relevant studies and surveys (if relevant).
- Develop a brief on gender equality, poverty and access to WASH and the link between WASH and other factors such as health, nutrition, etc. to help guide policy makers on planning and budgeting for WASH to
 - Advocate and influence budget allocation to address gender issues in the WASH programmes
 - Recommend on the change needed on planning and budgeting process from gender responsive budgeting lens with objective to promote the gender responsiveness of the WASH policies and programmes in Viet Nam.

IV. INSTITUTIONAL ARRANGEMENT

The national consultant will work under the direct supervision of UN Women Programme Specialist and in close collaboration with UNICEF Policy Specialist on Governance.

The consultant will work with the consultant contracted by UNICEF Viet Nam. He/she will be ultimately responsible to UN Women Country Representative in Viet Nam. If the national consultant is not based in Hanoi, UN Women will cover the travelling cost for the consultant to conduct and attend meetings in Hanoi following the UN-EU cost norms.

V. DURATION OF ASSIGNMENT AND DUTY STATION

Duration of Assignment: The tentative contractual period is from 15 Oct 2021 to 10 Dec 2021 (max 30 working days).

Duty Station: Home-based and meetings in Hanoi if needed.

VI. DELIVERABLES AND SCHEDULE OF PAYMENT

No.	Deliverables	Proposed deadline	Schedule of payment
1	<ul style="list-style-type: none">Draft inputs on the gender issues from the collected dataDraft analysis on the linkages between poverty, WASH and gender issues at provincial level based on available data from 2019 Population and Housing Census and 2018 or 2020 (if available) Household Living Standards Survey, 2021 Multiple-indicator Cluster Survey (MICS) and other relevant studies and surveys (if relevant). (in Vietnamese)	15 Nov 2021	50% of payment
2	<ul style="list-style-type: none">Final analysis on the linkages between poverty, WASH and gender issues at provincial level based on available data from 2019 Population and Housing Census and 2018 or 2020 (if available) Household Living Standards Survey, 2021 Multiple-indicator Cluster Survey (MICS) and other relevant studies and surveys (if relevant).<ul style="list-style-type: none">➤ A brief on gender equality, poverty and access to WASH and the link between WASH and other factors such as health, nutrition, etc. to help guide policy makers on	5 December 2021	50% of payment

	<p>planning and budgeting for WASH to WASH to</p> <ul style="list-style-type: none"> • Advocate and influence budget allocation to address gender issues in the WASH programmes • Recommend on the change needed on planning and budgeting process to actions to Viet Nam from gender responsive budgeting lens with objective to promote the gender responsiveness of the WASH policies and programmes in Viet Nam. <p>(in Vietnamese and English)</p>		
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VII. QUALIFICATIONS/SKILLS

The applicant will be evaluated based on technical capacities (70%) and financial proposal (30%). Technical evaluation will be based on the following criteria stated as below.

1	Master's degree on Gender and Development, Sociology, Economic, or other related field	10 points
2	10 years of working experience on Public Finance Management	15 points
3	A minimum of 7 years working experience on planning policy or budgeting policy or gender budgeting/mainstreaming issues at the national and subnational level	20 points
4	Having a very good understanding on WASH policies and programmes in Viet Nam	20 points
5	Having a very good understanding on the National Plan for the implementation of the SDGs in Viet Nam including the measures for the implementation from planning perspective	20 points
6	Having experience in developing research and policy papers on gender issues	15 points
	Total	100 points

Core Values and Competencies

In addition to aforementioned requirements and qualifications, it is important that the intern shares the core values and core competencies of the organization.

Core Values

- Respect for Diversity
- Integrity
- Professionalism

Core Competencies

- Awareness and Sensitivity Regarding Gender Issues
- Accountability
- Creative Problem Solving
- Effective Communication
- Inclusive Collaboration
- Stakeholder Engagement
- Leading by Example

Please visit this link for more information on UN Women's Core Values and Competencies:

<http://www.unwomen.org/-/media/headquarters/attachments/sections/about%20us/employment/un-women-employment-values-and-competencies-definitions-en.pdf>

The weight of technical points is 70% and financial points is 30%.

Individual consultants will be evaluated based on Cumulative analysis, the award of the contract will be made to the individual consultant whose offer has been evaluated and determined as:

- a) Responsive/compliant/acceptable; and
- b) Having received the highest score out of a pre-determined set of weighted technical and financial criteria specific to the solicitation.

VIII. APPLICATION PROCEDURE AND DEADLINE

Candidates are requested to send the following documents in separated attachment in one application email to procurement.vietnam@unwomen.org

1. Application letter explaining your interest in the consultancy and why you are the most suited candidate for this position
2. Updated CV, including professional reference.
3. Personal History Form (P11). The P11 Form can be downloaded from the following website: <http://asiapacific.unwomen.org/en/about-us/jobs>
4. Financial proposal specifying the total lump sum amount (breakdown of the daily professional fee in local currency and proposed number of working days). The candidate does not to include the travelling cost as UN Women will follow the EU-UN cost norms.

Deadline for Application: 23 September 2021

NOTE: Documents required before contract signing:

- UN Personal History Form
- Full medical examination and Statement of Fitness to work and travel for consultants with travel involved. (This is not a requirement for RLA contracts).

- Completed UNDSS BSAFE online training course.
EN: <https://agora.unicef.org/course/info.php?id=17891>
 - Individual subscribers over 65 years of age are required to undergo a full medical examination including x-rays at their own cost and obtaining medical clearance from the UN Medical Doctor prior to taking up their assignment.
 - Release letter in case the selected consultant is government official.
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